

Bankruptcy Forms: Chapters 7/Chapter 13

Instructions:

Please fill out this form completely. You are providing this office with the information required to prepare the filing of a Chapter 7 or Chapter 13 bankruptcy petition with the Bankruptcy Court.

- Additional Information Needed:**
1. Last Two Years Federal and State Tax Returns (2017/2018)
 2. Two recent paycheck stubs from all parties
 3. Driver License and Social Security Card
 4. Six months of Paystubs

GENERAL INFORMATION

DEBTOR

Last Name: _____

First Name: _____ Middle Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Parish: _____

Mailing Address (if different from street address):

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell: _____

Social Security Number: _____

Email Address: _____

Other names used in the last Eight years:

Have you moved within the last Three (3) years:

_____ Yes _____ No

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SPOUSE (if filing jointly)

Last Name: _____

First Name: _____ Middle Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Parish: _____

Mailing Address (if different from street address):

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell: _____

Social Security Number: _____

Other names used in the last Eight years:

PREVIOUS BANKRUPTCY

Have you filed another bankruptcy petition within the past 8 years? Yes No

If Yes (give information of all cases filed):

Case Number	Date of Bankruptcy	Location Filed	Bankruptcy of		
			Debtor	Spouse	Joint
_____	_____	_____	D	S	J
_____	_____	_____	D	S	J

LIST OF PROPERTY DESCRIPTIONS

CATEGORY	DESCRIPTION	VALUE	LOCATION
Real Property (House, Mobile Home, etc.)			
Deposits of Money (Checking, Savings, etc.)			
Security Deposits (Landlord, Utility Company, etc.)			

HOUSEHOLD GOODS & FURNITURE	NUMBER	VALUE
Bedroom Sets		
DVD Players		
Televisions		
VCRs		
Computers		
Video Game Consoles		
Stereo		
China		
Desk		
Kitchen Table & Chairs		
Kitchen Misc. (Pots, Pans, etc.)		
Washer/Dryer		
End Table		
Coffee Table		
Stove		
Couch		
Refrigerator		
Dining Room Table & Chairs		
Lamps		
Living Room Chairs		
Love Seat		
Microwave Ovens		
Painting		
Piano		
Fire Arms		
Clothing		
Wedding Bands/Engagement Rings		
Other		

PROPERTY (continued)

CATEGORY	ACCOUNT#	AMOUNT	NAME	ADDRESS
Annuities				
Interest in IRA, ERISA, Keogh and other pension or profit sharing plans				
Stock and Interests in Incorporated and Unincorporated Business				

Interest in Partnerships and Joint Ventures	Name, account number, and address:
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Government and Corporate Bonds and other negotiable and non-negotiable instruments	Name and Address of Company:
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Accounts Receivable	
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Alimony, maintenance, support and property settlements to which you are entitled	

Other liquidated debts owing debtor	Federal Tax Refunds	\$
	State Tax Refunds	\$

Equitable and future interests, life estates and rights or powers exercisable for your benefit	

Interests in estate of a decedent, law suit, death benefit plan, life insurance policy or trust	

Other contingent and unliquidated claims of every nature, including counterclaims and rights setoff claims	Federal Tax Refunds	\$	Year _____
	State Tax Refunds	\$	Year _____

PROPERTY (continued)				
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Patents, copyrights, and other intellectual property				
Licenses, franchises and other general intangibles				

Automobiles, trucks, trailers, and other vehicles	YEAR	MAKE	MODEL	VALUE
Boats, Motors, and their accessories	YEAR	MAKE	MODEL	VALUE
Aircraft and accessories	YEAR	MAKE	MODEL	VALUE

Office equipment, furnishings, and supplies	DESCRIPTION		VALUE	
Machinery, fixtures, equipment, and supplies used in a business				
Inventory				
Animals (for breeding & selling)				
Crops: growing and harvested				
Farming equipment and implements				
Farm supplies, chemicals and feed				
Other property of any kind not already listed				

Current Income

Marital Status:

- Married
- Single
- Divorced
- Separated
- Widowed

List all dependents of you and your spouse, their ages, and their relationship to you:

Debtor's Employment

What is your Occupation? _____

Name and address of your Employer: _____

How long have you been employed there? _____

Spouse's Employment

What is your spouse's occupation? _____

Name and address of your spouse's employer: _____

How long have you been employed there? _____

My Checks are: _____ Weekly _____ Bi-Weekly _____ Twice a Month _____ Monthly

	Debtor	Spouse
Gross pay per period	\$ _____	\$ _____
Estimated overtime pay	\$ _____	\$ _____
Deductions:		
Payroll taxes & social security	\$ _____	\$ _____
Insurance	\$ _____	\$ _____
Union dues	\$ _____	\$ _____
Other (specify) _____	\$ _____	\$ _____
MONTHLY INCOME FROM:		
Alimony received	\$ _____	\$ _____
Government assistance (specify):		
_ SSI _____	\$ _____	\$ _____
_ VA Disability _____	\$ _____	\$ _____
Regular income-Business, farm	\$ _____	\$ _____
Income from real property	\$ _____	\$ _____
Interest and dividend income	\$ _____	\$ _____

Current Expenses

Do you and your spouse maintain separate households? No Yes. If so, fill one page out for your household and another for your spouse's.

The following questions ask for your expenses each month. If you are unsure of the amount you pay each month, but know the amount for a different period (per week, per day, every 2 months, etc.), write in the amount and the frequency that you pay the amount.

Indicate how much you pay for each item each month...

- 1. Your rent or your home mortgage \$ _____
 Does that amount include real estate taxes? No Yes
 Does it include property insurance? No Yes
- 2. Electricity and heating \$ _____
- 3. Water and sewage \$ _____
- 4. Telephone service/long distance/Cell phone bill \$ _____
- 5. Do you have any other utility bills?
 Cable \$ _____
 Garbage Pick up \$ _____
 Security \$ _____
 Other (specify) \$ _____
- 6. Home maintenance, including repairs and general upkeep \$ _____
- 7. Food \$ _____
- 8. Clothing \$ _____
- 9. Laundry and dry cleaning \$ _____
- 10. Medical and dental expenses \$ _____
- 11. Transportation Expenses (not including car payments) \$ _____
- 12. Entertainment, recreation, newspapers, magazines \$ _____
- 13. Charitable contributions \$ _____
- 14. Insurance not deducted from paycheck
 a) Homeowner's or renter's insurance \$ _____
 b) Life insurance \$ _____
 c) Health insurance \$ _____
 d) Auto insurance \$ _____
 e) Other insurance _____ \$ _____
- 15. Taxes not deducted from paycheck \$ _____
- 16. Car/Vehicle notes (specify)
 _____ \$ _____
 _____ \$ _____
- 17. Alimony, maintenance, support paid to others \$ _____
- 18. Payments for support of dependents not living at home \$ _____
- 19. Payments for childcare \$ _____
- 20. Expenses from operation of business \$ _____
- 21. Personal Care Expenses \$ _____
- 22. Other expenses not listed above _____ \$ _____

Statement of Financial Affairs

1. Income from employment or operation of business

State your gross income from employment or operation of a business: If you have not received an income from employment during the **two years** immediately preceding this calendar year, check this box:

Period	Where did you work?	\$ Amount
2019 to present		
2018		
2017		

2. Income other than from employment or operation of business

State the amount of income received other than from employment or operation of business during the two **years** immediately preceding the commencement of this case:

Period	\$ Amount	Source	Husband/Wife
2019 to present			
2018			
2017			

3. Payments to creditors

a. List all payments on loans, installment purchases of goods or services, and other debts, aggregating more than \$600 to any creditor made within **one year** immediately preceding the commencement of this case.

Name and Address of Creditor	Dates of Payments	Amount paid	Amount still owed
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b. List all payments made within **one year** immediately preceding the commencement of this case to creditors who were "insiders". ("Insiders" include your relatives, your business partners and their relatives, your corporations, or your affiliates.)

Name and Address of Creditor and Relationship to You	Dates of Payments	Amount Paid	Amount Still Owed
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4. *Suits, executions, garnishments and attachments*

- a. List all suits and administrative proceedings to which you are or were a party within **one year** preceding the filing of this case.

<u>Caption of Suit and Case Number</u>	<u>Nature of Proceeding</u>	<u>Court or Agency and Location</u>	<u>Status or Disposition</u>
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- b. Describe all property that has been garnished, seized, or attached under any legal or equitable process within **one year** immediately preceding the commencement of this case.

<u>Name and Address of Person/Company for Whom the Property Was Seized (Creditor)</u>	<u>Date of Seizure</u>	<u>Description and Value of Property</u>
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5. *Repossessions, foreclosures, and returns*

List all property that has been repossessed by a creditor, sold at a foreclosure sale, transferred through a deed in lieu of foreclosure, or returned to the seller, within **one year** immediately preceding the commencement of this case.

<u>Name and Address of Creditor</u>	<u>Date of Repossession, Foreclosure, Transfer or Return</u>	<u>Description and Value of Property</u>
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6. Assignments and receiverships

- a. Describe any assignment of property for the benefit of creditors made within **120 days** immediately preceding the commencement of this case.

<u>Name and Address of Assignee</u>	<u>Date of Assignment</u>	<u>Terms of Assignment/Settlement</u>
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- b. List all property which has been in the hands of a custodian, receiver, or court-appointed official within one year immediately preceding the commencement of this case.

<u>Name and Address of Custodian</u>	<u>Name and location of Court, Case Title and Number Order</u>	<u>Date of of Property</u>	<u>Description and Value</u>
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7. Gifts

List all gifts or charitable contributions made within **one year** immediately preceding the commencement of this case except ordinary and usual gifts to family members aggregating less than \$200 in value per individual family member and charitable contributions aggregating less than \$100 per recipient.

<u>Name and Address of Recipient</u>	<u>Relationship to You, if Any</u>	<u>Date of Gift</u>	<u>Description and Value of Gift</u>
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8. Losses

List all losses from fire, theft, gambling or other casualty within **one year** immediately preceding the commencement of this case **or since the commencement of this case**.

<u>Description and Value of Property</u>	<u>Description of Circumstances and Amount Covered by Insurance, if Any</u>	<u>Date of Loss</u>
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9. Payments related to debt counseling or bankruptcy

List all payments made or property transferred by or on behalf of the debtor to any persons, including attorneys, for consultation concerning debt consultation, relief under the bankruptcy law or preparation of the petition in bankruptcy within **one year** immediately preceding the commencement of the case.

10. Other transfers, (including sale of your property)

List all other property, other than property transferred in your ordinary course of business or financial affairs, transferred either absolutely or as a security within **one year** immediately preceding the commencement of this case.

<u>Name and Address of Transferee and Relationship to you</u>	<u>Description of Property Date of Transfer</u>	<u>Transferred and Value Received</u>
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11. Closed financial accounts

List all financial accounts and instruments held in your name or for your benefit which were closed, sold, or otherwise transferred within **one year** immediately preceding the commencement of this case.

<u>Name and Address of Institution</u>	<u>Type and Number of Account & Final Balance</u>	<u>Amount and Date of Sale or Closing</u>
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12. Safe deposit boxes

List each safe deposit or other box or depository in which you have or have had securities, cash, or other valuables within **one year** immediately preceding commencement of this case.

<u>Name and Address of Bank or Other Depository</u>	<u>Name and Address of those With Access to Box or Depository</u>	<u>Description of Contents</u>	<u>Date of Transfer, if Any</u>
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13. Setoffs

List all setoffs made by any creditor, including a bank, against a debt or deposit of yours within **90 days** preceding the commencement of this case.

<u>Name and Address of Creditor</u>	<u>Date of Setoff</u>	<u>Amount of Setoff</u>
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14. Property held for another person

List all property that you hold or control that is owned by another person.

<u>Name and Address of Owner</u>	<u>Description and Value of Property</u>	<u>Location of Property</u>
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15. Prior address of debtor

If you have moved within the three years immediately preceding the commencement of this case, list all residences during the last three years, excluding your present address.

<u>Address</u>	<u>Your Name at the Time</u>	<u>Dates of Occupancy</u>
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16. Spouses and Former Spouses

If you were married or divorced within the **eight-year period immediately** preceding the commencement of the case, identify the name of your spouse and of any former spouse who resides or resided with you in the community property state.

<u>Name</u>	<u>Address</u>	<u>Date</u>
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List of Creditors

Creditor Name	
Address	
City	
State	
Zip	
Type of Debt	
Secured/Unsecured	
Account No.:	
*Date Opened/last used:	
Balance Owed:	
Collection Agency	
Name	
Address	
City	
State, Zip	

Creditor Name	
Address	
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Balance Owed:	
Collection Agency	
Name	
Address	
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State, Zip	

- * If creditor is secured list date debt incurred.
- * If debt is a credit card list date card was opened and last used.
- * If debt is for medical services list date service was rendered.

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